



City of Manassas Park
Governing Body Agenda
August 14 2018 at 7:00PM
1 Park Center Court

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CITY OF MANASSAS PARK - STAFF REPORT/RECOMMENDATION

AGENDA ITEM 6a

REQUESTING DEPARTMENT City Clerk

MEETING DATE: August 14 2018

SUBJECT/TOPIC: Approval of Minutes July 17, 2018

Approval as presented or noted corrections

CITY MANAGER APPROVAL: Approved: <input type="checkbox"/> Not Required: <input checked="" type="checkbox"/>	<hr/> <i>Laszlo Palko City Manager</i>
CITY ATTORNEY APPROVAL: Required: <input type="checkbox"/> Not Required: <input checked="" type="checkbox"/>	<hr/> <i>Dean H. Crowhurst</i>

ATTACHMENTS Minutes

OFFICIAL MINUTES OF THE REGULAR MEETING OF THE MANASSAS PARK GOVERNING BODY HELD ON TUESDAY, JULY 17, 2018 AT 7:00PM AT MANASSAS PARK CITY HALL, ONE PARK CENTER COURT, MANASSAS PARK, VIRGINIA

Roll Call

Present

Jeanette Rishell, Mayor
Preston Banks*
Michael Carrera
Donald Shuemaker
Hector Cendejas
Miriam Machado

Absent

Suhas Naddoni, Vice Mayor

Staff

Lana A. Conner, City Clerk
Laszlo A. Palko, City Manager
Dean Crowhurst, City Attorney

1. Approval of Agenda:

MOTION: Councilmember Shuemaker moved to approve agenda as amended: Item 6f EMS Billing moved from consent and added as Item 8e under New Business. (10) Closed Session (1) two personnel items and (8) three items for consultation with City Attorney

SECOND: Councilmember Machado

VOTE: Yes: Shuemaker, Machado, Carrera, Cendejas, Rishell

2. Moment of Silence/Pledge of Allegiance: Councilmember Carrera

3. Public Comment Time: None

3a Public Hearing:

3a. Stormwater Management Fee:

The Mayor opened the Public Hearing at 7:03pm.

Mayor Rishell: I just want to remind everyone that the reason we are having a public hearing for a 3-cent increase in the storm water management fee, is due to a mistake in advertising this rate. When the taxes and fees were advertised, the storm water fee was advertised at \$116.94 when it should have been advertised at \$116.97. This was not the fault of the City. It was the fault of the advertiser. So there was no charge to re-advertise. The City was not able to leave the 3-cent discrepancy as a reduction in fee because the rate must match what is in the Keystone software system. Per a reminder from staff, there are about 157 variations of the storm water fee. Each of the 157 variations has to be set up separately in the software. When the last change was made it took a staffer about 2-3 weeks to calculate the percentages for all the entries in order to obtain the resulting total fee for each property. Then it took our Commissioner of Revenue another day or two to key them in.

22008

Citizens Wishing to Address Public Hearing: None

Close Public Hearing at 7:05pm:

MOTION: Councilmember Shuemaker

SECOND: Councilmember Carrera

VOTE: Yes: Unanimously passed

3a (1) Ordinance 18-1700-1021: (amend 18-1700-1017):

MOTION: Councilmember Shuemaker moved to approve Ordinance approving Stormwater Management Fee of \$116.97.

SECOND: Councilmember Cendejas

VOTE ROLL CALL: Yes: Shuemaker, Cendejas, Carrera, Machado, Rishell

4. Presentations/Recognitions: Danica Roem, House of Delegates, 13th District: Copy of Presentation made part of the record:

*Councilmember Banks arrived during Delegate Roem's presentation.

Delegate Roem presented Donald Shuemaker with HB Resolution 604 dated May 30, 2018 celebrating the life of his mother Bethiah Shuemaker honoring her for her years of service to the City as an employee and community leader of the City of Manassas Park. She passed away last year.

General Assembly Budget Updates: Governor Ralph Northam called the General Assembly into a special session on April 11 to reconcile and finalize the state budget. On May 30, the Senate and the House of Delegates adopted a substitute budget which included Medicaid. Medicaid expansion: Net savings of \$371 million that will be used to improve health initiatives, stabilize hospitals, provide historic investments in all levels of education, provide raises for teachers and correctional officers. On June 7, Governor Northam signed the Biennium Budget into law which covers FY 2018 to FY 2020.

SB 896/HB 768: Regional Motor Vehicles Gas Tax Floor: Key provision on the 2018 Manassas Park Legislative Priorities List. Motor vehicle fuels sales tax in certain areas of the Commonwealth; price floor: Establishes a floor on the 2.1 percent sales tax imposed on motor vehicle fuels sold in Northern Virginia and Hampton Roads by requiring that the average distributor price upon which the tax is based be no less than what the statewide average distributor price would have been on February 20, 2013. Voted in support of regional gas tax floor and ceiling to ensure additional revenue to Northern Virginia Transportation Commission (NVTC) and PRTC.

The gap will allow them to bring back an additional \$10 million that localities can use for VRE and \$7.86 million for PRTC. In Prince William County, Cities of Manassas and Manassas Park, these allocations must be used for mass transit, which must be affordable. Will help VRE station in Manassas Park, can be used for potential parking facility at station.

HB 1539/SB 856: Metro Funding Bill: Supported keeping \$0.10 NVRTA's Grantor's Tax and raise a \$0.05 Northern Virginia Transportation Commission (NVTC) Grantor's Tax, NVTC Transient Occupancy Tax (TOT) changed to 3% from 2% in bill amendments. Grantor tax would not apply to Manassas Park, Manassas or Prince William County. There is continual problem with dedicated funding for Metro. Grantor's and Transient Occupancy Tax revenue preserve NVRTA funds for key transportation and transit projects such as fixing Route 28. Exempted the City of Manassas Park and Prince William County. Governor Northam, included grantor's and (TOT) with specific language in support of fixing Route 28. Continue to work with legislators for Route 28 funding.

Medicaid Expansion: Estimation of 400,000 Virginians, 18-64, who live at 138% of the federal poverty line pursuant to the Affordable Care Act (ACA) will have access to healthcare (3,800 in 13th District). Goes into effect January 1, 2019. Provider assessment allows hospitals to pay the Commonwealth's remaining share for Medicaid expansion after federal government is expected to pay 89% to 90% in federal reimbursements after enrollment.

Medicaid Waiver Provisions: Delivery System: Medicaid Managed care plans or employer sponsored plans, if cost effective. Benefits: ACA essential health benefits, Medicaid mental health and addiction recovery and treatment services. Supportive employment and housing services for certain high risk individuals in future. Premiums: Requires those with incomes between 100 and 138% of poverty to pay monthly premiums, not to exceed 2% of monthly income nor less than \$1 per month. Co-payments: Required for those between 100 and 138% of poverty, to promote healthy behaviors and encourage personal responsibility; for those up to 100% of poverty, co-pays are subject to existing Medicaid requirements.

Kill Switch: There is a section of the bill that has a kill switch attached. If the federal government does not commit to full funding, the state would have to make up the cost. The state can opt out. The federal government pays 90% and state 10%.

K-12 Education Investments: Teacher Salary Increase: Includes a 3% raise for school positions across the Commonwealth, effective July 1, 2019. Teacher Residency/Retention: Budget increases to support for teacher residency partnerships between schools and university teacher preparation program. State Employees and state-supported local employees: Provides a 2% salary increase to state employees and university faculty (effective June 10, 2019) and for state-supported local employees (state share; effective Jul. 1, 2019). Merit Salary Adjustment: Includes a 2% merit based salary increase for certain state employees with 3+ years of continuous service (effective June 10, 2019) K-12 Assistance to Localities: Provides additional assistance to school divisions with enrollment declines of 5% or greater over the last 5 years and have < 10,000 students. Sets a minimum amount of \$75,000.

22006

K-12 State Allocations for Manassas Park 2019-2020 Direct Aid to Public Education. Amendments to HB 5002, as introduced.

Amendments to HB 5002, as introduced: 2018-2019 Direct Aid to Public Education Estimated Distribution

Div	School Division	Key Data Elements			Amendments to HB 5002, as introduced						FY 2019 Estimated Distribution (HB 5002, as Amended)
		2018-2020 Composite Index	FY 2019 Projected Unadjusted ADM	HB 5002 Introduced Budget FY 2019	Technical Update Regional SPED Tuition Projections	Increase Supplemental Lottery PPA to \$336.08	Provide Small School Division Enrollment Loss	Increase VPI Per Pupil Amount to \$6.326	Eliminate 'No Funding Loss' Supplement	Reverse New Funding Formula Methodology for Governor's School	
113	HARRISONBURG	0.3645	6,066	40,926,040	(86,182)	239,614	0	30,785	0	0	41,110,247
114	HOPEWELL	0.2032	3,955	31,392,263	0	195,808	0	23,543	0	0	31,611,694
115	LYNCHBURG	0.3700	7,922	55,305,165	(23,077)	310,214	0	30,391	0	(24,678)	55,590,615
116	MARTINSVILLE	0.2135	1,830	14,844,229	(11,171)	89,447	131,417	8,082	0	0	15,071,984
117	NEWPORT NEWS	0.2781	26,787	182,510,797	(113,031)	1,202,030	0	145,392	0	0	193,745,188
118	NORFOLK	0.2958	27,983	199,545,388	(149,242)	1,224,921	0	182,309	0	(74,552)	200,726,824
119	NORTON	0.2870	755	5,017,982	0	33,453	75,000	2,436	0	0	5,126,471
120	PETERSBURG	0.2430	3,668	30,321,545	0	172,659	145,734	34,083	(213,706)	0	30,460,315
121	PORTSMOUTH	0.2462	13,227	94,746,306	(65,003)	619,765	0	71,211	0	0	95,372,279
122	RADFORD	0.2429	1,531	10,417,703	0	72,039	0	3,957	0	0	10,493,699
123	RICHMOND CITY	0.4925	23,503	149,589,736	0	741,427	0	114,860	0	(219,656)	150,206,387
124	ROANOKE CITY	0.3416	13,008	93,108,864	(175,194)	532,384	0	56,640	0	(36,897)	93,485,797
126	STAUNTON	0.3867	2,628	19,510,822	(26,071)	100,190	0	11,094	0	0	19,595,835
127	SUFFOLK	0.3420	13,797	87,258,314	(60,438)	564,313	0	47,084	0	0	87,809,273
128	VIRGINIA BEACH	0.4046	66,581	360,884,361	(377,862)	2,464,518	0	133,797	0	0	363,104,814
130	WAYNESBORO	0.3578	2,891	17,802,913	370	115,393	0	9,294	0	0	18,027,970
131	WILLIAMSBURG	0.7703	1,176	5,101,766	(29,626)	16,787	0	0	0	0	5,088,827
132	WINCHESTER	0.4244	4,100	25,308,027	(18,891)	146,686	0	15,734	0	0	25,450,656
134	FAIRFAX CITY	0.8000	3,067	8,496,119	0	38,001	0	4,824	0	0	8,538,944
135	FRANKLIN CITY	0.2952	1,040	8,995,472	(5,087)	45,560	75,000	7,366	(98,008)	0	8,620,293
136	CHESAPEAKE	0.3476	39,911	248,609,442	(310,098)	1,618,514	0	83,531	0	0	250,001,389
137	LEXINGTON	0.4172	666	3,601,487	0	24,134	0	0	0	0	3,625,621
138	EMPORIA	0.2168	909	7,538,897	0	44,256	0	3,621	(635,616)	0	6,951,758
139	SALEM	0.3715	4,010	22,036,713	(462)	156,663	0	4,601	0	0	22,197,705
143	MANASSAS CITY	0.3557	7,532	52,407,955	(37,399)	301,636	0	40,146	0	0	52,711,738
144	MANASSAS PARK	0.2675	3,683	28,652,175	(9,554)	167,680	0	15,018	0	0	28,825,319
202	COLONIAL BEACH	0.3600	637	4,541,448	0	25,333	0	2,701	0	0	4,569,480
207	WEST POINT	0.2554	793	5,399,208	(3,337)	36,680	0	1,845	0	0	5,434,576
TOTAL:			1,252,434	\$7,000,164,597	(\$1,856,782)	\$43,483,768	\$6,112,706	\$3,090,823	(\$11,501,710)	(\$1,273,742)	\$7,638,139,850

Note: This analysis includes state funds for the Standards of Quality, Incentive, Categorical, and School Facilities service areas. Federal funds are not included in this analysis.

FY2019 Estimated Distribution: \$28,825,319. Source House Appropriations Committee Summary on School Division Distributions May 2018

Amendments to HB 5002, as introduced: 2019-2020 Direct Aid to Public Education Estimated Distribution

Div	School Division	Key Data Elements			Amendments to HB 5002, as introduced						FY 2020 Estimated Distribution (HB 5002, as Amended)
		2018-2020 Composite Index	FY 2020 Projected Unadjusted ADM	HB 5002 Introduced Budget FY 2020	Technical Update Regional SPED Tuition Projections	3.6% Salary Increase for Teachers & Support (eff. July 1, 2018)	Increase Supplemental Lottery PPA to \$341.96	Increase VPI Per Pupil Amount to \$6.326	Reverse New Funding Formula Methodology for Governor's School	Remove New Initiative for Elementary Schools with less than 300 ADM	
112	RAMPTON	0.2741	18,175	123,527,387	(28,469)	1,429,540	906,393	77,914	(39,976)	(27,589)	125,945,200
113	HARRISONBURG	0.3645	6,237	42,811,502	(113,891)	454,801	272,312	31,934	0	(4,277)	43,258,381
114	HOPEWELL	0.2032	3,943	31,791,323	0	370,165	215,829	23,385	0	(5,810)	32,393,880
115	LYNCHBURG	0.3700	7,977	58,994,337	(32,760)	603,632	340,928	30,137	(24,306)	(166,315)	58,745,653
116	MARTINSVILLE	0.2135	1,769	14,803,812	(1,171)	168,003	95,578	7,588	0	(3,054)	14,870,856
117	NEWPORT NEWS	0.2781	26,644	194,128,643	(152,322)	2,187,186	1,321,407	144,521	0	(81,802)	197,546,373
118	NORFOLK	0.2958	27,679	199,471,463	(191,763)	2,154,449	1,334,252	179,337	(74,540)	(226,576)	202,646,612
119	NORTON	0.2870	742	4,995,399	0	60,038	36,321	2,436	0	(559)	5,093,935
120	PETERSBURG	0.2430	3,600	30,009,993	0	327,659	187,226	33,322	0	(6,616)	30,551,784
121	PORTSMOUTH	0.2462	12,976	94,203,991	(79,368)	1,064,677	671,976	69,545	0	(20,714)	95,916,807
122	RADFORD	0.2429	1,493	10,291,047	0	128,345	77,650	3,804	0	(2,325)	10,488,821
123	RICHMOND CITY	0.4925	24,004	164,335,555	0	1,612,191	836,902	118,124	(219,635)	(131,700)	168,551,437
124	ROANOKE CITY	0.3416	13,180	95,576,335	(223,162)	989,599	585,275	57,700	(37,175)	(214,577)	96,754,805
126	STAUNTON	0.3867	2,738	20,371,596	(35,256)	200,841	115,341	11,588	0	(2,965)	20,661,245
127	SUFFOLK	0.3420	13,810	88,368,985	(79,272)	996,301	624,289	47,216	0	(9,423)	89,947,898
128	VIRGINIA BEACH	0.4046	66,208	362,905,563	(482,988)	4,107,407	2,708,167	132,839	0	(40,429)	366,420,559
130	WAYNESBORO	0.3578	2,855	17,803,617	(1,922)	190,274	126,938	9,398	0	(78,450)	18,146,493
131	WILLIAMSBURG	0.7703	1,389	5,822,953	(62,047)	35,283	21,917	1,100	0	(5,632)	5,832,880
132	WINCHESTER	0.4244	4,019	25,276,854	(27,271)	273,758	158,918	16,388	0	(34,174)	25,683,473
134	FAIRFAX CITY	0.8000	3,035	8,962,166	0	77,161	41,706	4,824	0	(622)	8,705,225
135	FRANKLIN CITY	0.2952	1,020	8,493,798	(7,325)	90,150	49,373	7,225	0	(1,572)	8,631,649
136	CHESAPEAKE CITY	0.3476	40,241	253,121,291	(386,654)	2,914,428	1,803,581	84,449	0	(54,103)	257,482,992
137	LEXINGTON	0.4172	669	3,856,281	0	45,915	26,767	0	0	(397)	3,728,966
138	EMPORIA	0.2168	799	6,156,451	0	72,444	42,980	2,833	0	(17,012)	6,257,656
139	SALEM	0.3715	4,230	23,379,188	(1,691)	276,368	182,634	5,305	0	(29)	23,841,785
142	POQUOSON	0.3742	2,136	11,856,239	(5,286)	143,172	91,828	2,159	0	(1,364)	12,046,738
143	MANASSAS CITY	0.3557	7,637	53,665,794	(48,205)	602,345	338,051	40,664	0	(5,193)	54,593,496
144	MANASSAS PARK	0.2675	3,844	30,178,568	(15,898)	348,341	193,416	16,901	0	(2,876)	30,717,352
202	COLONIAL BEACH	0.3600	684	4,773,041	0	57,964	29,186	2,830	0	(901)	4,862,120
207	WEST POINT	0.2554	800	5,518,579	(4,398)	87,913	49,936	2,096	0	(168)	5,624,916
TOTAL:			1,257,773	\$7,091,864,785	(\$2,531,818)	\$80,174,691	\$48,087,038	\$3,091,301	(\$1,287,362)	(\$7,754,254)	\$7,211,694,571

Note: This analysis includes state funds for the Standards of Quality, Incentive, Categorical, and School Facilities service areas. Federal funds are not included in this analysis.

FY2019 Estimated Distribution: \$28,825,319. Source House Appropriations Committee Summary on School Division Distributions May 2018

Miscellaneous Budget Improvements: TANF for Child Advocacy Center Expansion in Manassas Park/Manassas. Federal Temporary Assistance to Needy Families block grant to Child Advocacy Agencies. Developed to meet needs of areas with increases in requests for services, facilitated by VA Department of Social Services. Financial Assistance for Attorneys of the Commonwealth: \$389,165 the first year and \$389,165 the second year from the general fund is designated for the Compensation Board to fund five additional positions in Commonwealth's attorney's offices. Serving Northern Virginia area (counties of Fairfax, Loudoun, Prince William, and Arlington and the cities of Falls Church, Alexandria, Manassas, Manassas Park and Fairfax)

Constituent-Centric Legislative Agenda:

Transportation: HJ 68: Route 28, HJ 68: Commuter Rail Efficiency Study
Transparency /Government Accountability: HB 940: FOIA Ombudsman, HB 1309: Shield Law and HB 938: Cold Case Database
Utilities: HB 556: Intervenors Compensation, HB 561: SCC, Add Members, HB 562: Campaign Finance Reform, HB 559: Conflicts of Interest-Revolving Door:
Individualized Constituent Bills by Request: HB 1477: Anti-School Meal Shaming/School Meals, HB 1478: Insurance Coverage for Bionic Prosthetics, HJ 138: Suicidal Ideation Study, HB 1113: Insurance Coverage, Autism Spectrum Disorder, Removal of Cap

Moving Forward: Fixing Route 28! Continuing strong advocacy for Manassas Park on Counties, Cities and Towns Committee. Advocacy for comprehensive infrastructure improvements. Working to address Commissioner of Revenue and Treasurer concerns by Mayor Rishell and Manassas Park City Manager Laslo Palko through legislative means.
Taking meetings to develop legislative strategy. Municipal Separate Storm Sewer System (MS4) Permit Requirements. Working to address this issue legislatively through state jurisdictional means.

She has toured the majority of the city facilities and the schools. She did this as a demonstration that Manassas Park is not invisible.

Braddock Road is unfunded at this time. They continue to look at roundabouts or over passes to help with the traffic instead of stoplights. Interchange project is now underway to get rid of four traffic lights at 66 up to Braddock, Walney, etc. They are looking at building a full diamond interchange at a cost of \$300 million.

Councilmember Shuemaker: what are the best options for the City when it comes to procuring more money? When you have the debt capacity the city has right now, you are now at a point where the City does not have the money to make substantial investments. This is why you want grant money either federal or state which could free up money to put toward infrastructure or debt. There is also matching funds, which could cut down cost of structural projects City has. That would be better than nothing. Loans are debt you borrow at low interest rates but you would still pay them back.

One big issue with constituents is high water rates and the more the city can deal with infrastructure and the more money they can supply the city with the sooner the citizens will get relief.

Councilmember Banks: MS4: there is no consideration for the localities ability to meet its compliance. It come from federal legislation through the Clean Water Act. Could the state look at away suspending the next permit cycle where it will increase and city will have to pay more to be compliant. Delegate Roem stated you are dealing with the federal component and will have to have a buy in from congressional delegation. This is one of the unfunded mandates that the locality has to deal with.

The Route 28 project from Bull Run to Route 29 is going to have the hybrid approach. Two lanes north and two lanes south which will be expanded to six lanes in south part and eventually eight lanes at New Braddock. This would be funded by NVTA and would be the most immediate thing that Manassas Park citizens have to deal with during northbound commute each day. Fairfax is already committed.

Councilmember Banks stated Route 28 project is not fully funded. Project will start between 2023 and 2025. There are still many Route 28 projects not funded.

Godwin Drive Extended is the project they are looking at right now but nothing has been approved. This would be a direct thoroughfare that does not get off to any other road from Sudley to Route 28 with possible exception at Lomond. Euclid Avenue is not being extended because of severe floodplain at Lake Drive. This project would require approval of U.S Army Corp of Engineers. There would be 70 impacted properties.

Mayor Rishell's number one project is transportation. She stated the NVTA hesitates to fund any project unless there is a reasonable chance that the funding will be utilized in a reasonable amount of time. They will not fund a project where you do not start to draw down for three years. The smart scale funding approximately \$160,000,000 has been applied for to build Liberia through to Fairfax County (engineering, right of way, construction) by CTB. State may have to apply for bonding because there is not sufficient funding for entire transportation projects.

Councilmember Machado: She supports the Medicaid extension for the 400,000 Virginians. Her concern is Route 28 because she has to set in Route 28 traffic. She supports the Route 28 project. She asked Delegate Roem to continue to look at alternatives for traffic congestion.

Councilmember Carrera: He thanked her for advocating Route 28. He has an issue with extreme towing on I-66 and hardship it places on citizens. Delegate Roem stated there would not be reverse towing on I-66.

Councilmember Cendejas: HJ 138: Suicidal Ideation Bill: Training: State will provide a training document for workers. The locality can decide what that means. There are many students that have witnessed or been a part of trauma and violence. Delegate Roem would like to see more counselors placed in the schools.

A constituent asked about PRTC funding and how it will affect two bus routes. This is a PRTC issue and she needs to contact them. They will have extra money (\$7.86 million) to deal with it.

The Governing Body thanked Delegate Roem for this presentation.

5. Information Items: None

6. Consent Agenda

6a Approval of Minutes: June 19 2018 (corrected)

6b Offix Copier Agreement: Ratification

6c Resolution 18-1000-2024: Patriot Disposal: Extension of Agreement for one year

6d PW: Replacement Pump for Matthew Drive Sewer Lift Station: \$13,006.00

6e PW: John Deere Garden Tractor with mower, snow blade attachment: \$20,772.74

6f FD: EMS Billing: Advanced Data Processing, Inc.: Extension of Existing Contract (removed and addressed at Item 8e)

MOTION: Councilmember Shuemaker

SECOND: Councilmember Cendejas

June 19 minutes: Corrected: recommend (delete s) that the Governing Body approve First Amendment to Revised Fee Schedule: Councilmember Carrera made the second

VOTE: Yes: Shuemaker, Cendejas, Banks, Carrera, Machado, Rishell

7. Unfinished Business:

7a Ordinance 18-1700-1022: ZOTA #18-01 Sign Ordinance: Public Hearing June 19, 2018: Michele Barry, Planning and Zoning Administrator:

She gave Governing Body a sheet showing proposed changes from the June 19 meeting. Page 6, 11, and 12 show the edits.

MOTION: Councilmember Carrera moved to accept recommendation of Staff that the Governing Body approve the zoning ordinance Text Amendment Sign Ordinance and adopt attached ordinance as written.

SECOND: Councilmember Cendejas

VOTE: Yes: Carrera, Cendejas, Banks, Machado, Shuemaker, Rishell

8. New Business:

8a. Northern Virginia Workforce Development Board Area XI Consortium Agreement: Randi Knight, Social Services Director:

Randi Knight, Director, introduced David Hunn, Executive Director, Northern Virginia Workforce Development Board. They represent the consortium of three counties and four cities. They administers federal workforce investment and opportunity act funds for this region. They are Workforce Area 11. They use the funds to operate one-stop employment centers throughout the region. They are mandated to improve employer hiring of workers but the worker skills themselves. The seven jurisdictions agree to work together to combine all funds under the SkillSource Group, Inc., fiscal agent, and Fairfax County serves as the fiscal agent. It is approved every two years.

22002

MOTION: Council Shuemaker moved to approve the signing of the 2018-2020 NVWDB Consortium Agreement and the NVWDB Umbrella MOU and if signed appoint a representative to the Consortium as the Chief Local Elected Official pending final review by the City Attorney.

SECOND: Councilmember Cendejas

Randi Knight will be the representative or will appoint a representative.

The adult education in Prince William, Loudoun and Fairfax County are all participants within the services at their center.

VOTE ROLL CALL: Yes: Shuemaker, Cendejas, Carrera, Banks, Machado, Rishell

**8b. Virginia Juvenile Community Crime Control Act (VJCCCA) Participation:
Randi Knight, Director of Social Services:**

In 1995, the General Assembly enacted the VJCCCA that restructured funding for local juvenile justice programming so that localities could implement programs and services to meet the needs of juveniles involved in the juvenile justice system. Prior to FY19 Manassas City and Manassas Park submitted a joint plan. On June 13, 2018, a Manassas Park 2-year plan was supported, submitted, and approved. The funding will be utilized to reduce recidivism among Manassas Park youth. The primary focus of funding will be to help youth (all genders) with the highest criminogenic factors, which consist of alcohol and drugs, negative influence from the community and peers, and aggression. The goal for the first year is to assist at least 10 youth. We hope to have 75% of the participants successfully complete the program. The plan will also utilize home based services. Participants will be referred to DSS by court services.

Amount Requested: \$ 20,794 no local match required. Budget Line Item: 100-33200-7003-00-00-00. As a result of separating from the joint plan with Manassas City, there is a cost savings to the City of \$35,946 not \$15,152. We were writing a check to Manassas City in the amount of \$35,946.

The city is operating the program off of the \$20,794 state provided funds. This has no local match.

MOTION: Councilmember Shuemaker moved to accept recommendation of Staff and authorize the Mayor to sign the VJCCA Proclamation; and further authorize the City Manager to both execute a local plan on behalf of the City of Manassas Park and sign a VJCCA MOU after review and approval from the Social Services Director and City Attorney.

SECOND: Councilmember Carrera

VOTE: Yes: Shuemaker, Carrera, Cendejas, Banks, Machado, Rishell

**8c. SS: Medicaid Expansion: Full Time Benefit Programs Specialist II
Request: Randi Knight, Director of Social Services: Copy of Report
made part of the record:**

As a result of Medicaid Expansion for Virginia, City anticipates an increased caseload size of 2,000 which will require the hiring of a full-time Benefit Programs Specialist II. The State has allocated \$92,755 to Manassas Park DSS for FY19 to support this. There is no local match required this FY. The funding is to be utilized for expansion related activities such as hiring staff, procuring office space and furniture, training, etc.

This item was not budgeted for and will need to be included in Budget Amendment. This item will have \$0 budget impact this FY due to State Funding. The position salary pay band is between \$40K-\$64K. Budget Line Item: 100-53100-1101-00-00-00 (salaries). This position will be fully funded by the State for FY19. A 15.5% (\$14,377.03 amount for entire allocation) local match will be required effective FY20. Like our other Benefits Program Specialists, this position will cover other benefits applications besides just Medicaid. Our Staff size does not allow for benefit specialization. It is anticipated that along with additional applicants for Medicaid we will potentially see applications for other benefits increase as well.

Staff recommendation: The Governing Body approves the advertising and hiring of one (1) full time Benefit Programs Specialist II for our Social Services Department to support Medicaid expansion.

MOTION: Councilmember Machado moved to accept staff recommendation that the Governing Body approves the advertising and hiring of one (1) full time Benefit Programs Specialist II for our Social Services Department to support Medicaid expansion.

SECOND: Councilmember Carrera

VOTE: Yes: Machado, Carrera, Cendejas, Banks, Shuemaker, Rishell

8d. Release \$20,000 Escrow Funds to City and Termination of Performance Agreement for Park Center: Dean Crowhurst, City Attorney:

True North sold Park Center project to new owner. As part of that city needs to close out the development component of Park Center project. True North had a performance agreement with the city to complete some work. Staff agrees the work is complete and it should be released except for the pedestrian lighting for the two crosswalks not associated with the intersection. Those never worked. City got \$20,000 to put complete both crosswalks. VDOT does not have an adopted standard for pedestrian crossing so they will not maintain them. This termination agreement terminates the performance agreement and escrow agreement. City would allow escrow agent to release all funds except the \$20,000.

MOTION: Councilmember Shuemaker moved to accept Staff recommendation that Governing Body approve the termination agreement as presented.

SECOND: Councilmember Cendejas

VOTE: Yes: Shuemaker, Carrera, Banks, Cendejas, Machado, Rishell

8e. FD: EMS Billing: Advanced Data Processing, Inc.: Extension of Existing Contract

The City Attorney stated the only reason it was pulled from Consent Agenda is because he wanted to point out that Councilmember Shuemaker caught that the contract rides the City of Winchester, VA contract. The City has been using Intermedix Billing for this service. The contract expired June 30, 2018. The Fire Department evaluated several billing agencies and has determined that Intermedix Billing provides the best value for the City. Intermedix Billing has provided for a one-year agreement with four additional one-year renewals.

22000

This contract agreement is merely an extension of the previous contract with the scope of work remaining the same. There is a cost savings for the City as the collection rate percentage will be reduced. The proposed contract will serve the Fire Department with a third party EMS billing agency and will increase revenue for the City.

Staff recommendation that the Governing Body authorizes the Mayor to sign the attached contract with Intermedix Billing for EMS Billing Services.

MOTION: Councilmember Shuemaker moved to accept recommendation of Staff that the Governing Body authorizes the Mayor to sign the contract with Intermedix Billing for EMS Billing Services pending final review by City Attorney.

SECOND: Councilmember Carrera

VOTE: Yes: Shuemaker, Carrera, Cendejas, Banks, Machado, Rishell

9. Manager Update:

9a. Community Development Trash/dumpster Situation Update:

Calvin O'Dell, Director of Community Development/Public Works

Blooms Crossing Property Management Company informed him that last night the Board voted in favor of converting all the units on Blackhawk and Silver Meteor from dumpster collection service to curbside collection. The city will have to work with contractor to get that set up. They do not want two full size toters like rest of the curbside customers get. Staff is trying to work with contractor so the city can stay within contract to avoid a contract addendum. There may be extra cost, which will require a contract addendum. It is estimated that between 132/140 townhomes may be affected. Existing right now is one dumpster for each street.

Councilmember Shuemaker stated this development must make sure this is what they want. They have this where he lives and it creates problems. They do not do curbside but have areas where the trash is collected by Disposal Company. Trashcans are left out instead of them being returned to their townhomes and trash blows everywhere if bags are left for collection. Their problem will not end but will change to something different. They will have other enforcement issues. This existing contract has two trash pickups for dumpsters.

The City has no way to go on private property and dig through people's trash and try to trace the property violation on HOA property back to someone else. The City has a Nuisance Ordinance for something that is a constant nuisance. The city can pursue civil penalties where people can be fined on a daily basis by a court judge.

There will have to be coordination and understanding required when this program changes or there is going to be chaos.

Councilmember Banks stated it was his understanding that the toters would be picked up in front of each townhome. Mr. O'Dell stated it would depend on available space. There is not an abundance of space in front of those properties.

Mr. O'Dell will continue to work with the association and the contractors on coming up with a solution.

9b. Human Resources Survey Result: City Manager: Copy of Report made part of the record:

During February and March, the City Manager held multiple employee communications meetings with city employees to present the City vision, city Manager's management philosophy and to hear from employees about their ideas and concerns. At conclusion of each session, employees were provided the opportunity to fill out satisfaction surveys. Summary: employees enjoy working in our City (86% would refer a friend) due to the nature of their work and the people they work with every day. Mission and responsibilities are clearly understood by employees, as is the reporting process for harassment after this spring training. The City Manager stated although the numbers are strong, he still want 100% of harassment concerns reported up the chain of command so we never have a hostile work environment. Employees want more opportunities for professional growth, higher pay, and their skills to be better utilized. Supervisors need to increase the amount of communication with employees. Employees do not feel their work is appreciated, as it should be. The City Manager will continue to work with the city employee and communicate on a regular basis.

9c. Councilmember Shuemaker stated at the recreation center there is a 3% notice on front door for credit cards fees but the fee is more than 3%. The City Manager will look into this. He thanked everyone for all their work on a very successful 4th of July program.

10. Closed Session: State Code: VA Freedom of Information Act: Sec 2.2-3711a: 9:34pm:

MOTION: Councilmember Carrera moved to accept recommendation of City Attorney that the Governing Body go into closed meeting to discuss and consider a prospective candidate for employment and the performance of a current City employee; and to consult with the City Attorney regarding three specific legal matters requiring the legal advice of the City Attorney, pursuant to Paragraphs 1 an 8 of Subsection 2.2-3711A of the Code of Virginia.

SECOND: Councilmember Shuemaker

VOTE: Yes: Carrera, Shuemaker, Cendejas, Banks, Machado, Rishell

11. Return to Open Session: 11:39PM:

MOTION: Councilmember Shuemaker

SECOND: Councilmember Carrera

VOTE: Yes: Shuemaker, Carrera, Cendejas, Banks, Machado, Rishell

12. Certification & Action out of Closed Meeting if Necessary:

MOTION: Councilmember Shuemaker moved the following Resolution:

WHEREAS, the Governing Body of the City of Manassas Park has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and WHEREAS, Section 2.2-3712(d) of the Code of Virginia requires a certification by this public body that such closed meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Governing Body of the City of Manassas Park hereby certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered in the meeting by the public body.

SECOND: Councilmember Cendejas

VOTE: Yes: Shuemaker, Cendejas, Carrera, Banks, Machado, Rishell

13. Adjournment: 11:40PM:

MOTION: Councilmember Shuemaker

SECOND: Councilmember Carrera

VOTE: Unanimously passed

Approved August 14, 2018

Jeanette Rishell, Mayor

Lana A Conner, City Clerk

21997

CITY OF MANASSAS PARK - STAFF REPORT/RECOMMENDATION

REQUESTING DEPARTMENT: *City Manager*

AGENDA 6b

MEETING DATE: August 14, 2018

SUBJECT/TOPIC: *Acting Police Chief*

BACKGROUND: Please see attached Memo appointing Captain Mario Lugo and Captain Trevor Reinhart as the Acting Police Chiefs in August until Chief Evans returns.

STAFF RECOMMENDATION: *That the Governing Body provide concurrence to the City Manager's appointment of Captain Mario Lugo as Acting Police Chief from August 1st through the 15th and Captain Trevor Reinhart as Acting Police Chief from August 16th through the 31st.*

CITY MANAGER APPROVAL:	<u><i>Laszlo A. Palko</i></u> <i>Laszlo A. Palko</i> City Manager
CITY ATTORNEY APPROVAL: Required: _____ Not Required: _____	_____ <i>Dean H. Crowhurst</i>

ATTACHMENTS: Memorandum from City Manager



CITY OF MANASSAS PARK

City Hall • One Park Center Court • Manassas Park, Virginia 20111-2395
(703) 335-8800 • Fax (703) 335-0053
www.cityofmanassaspark.us

MEMORANDUM

TO: Governing Body & Department Directors

FROM: Laszlo Palko
City Manager

DATE: 7/31/2018

RE: Acting Police Chief

Colonel John Evans will begin his retirement on August 1st, 2018, before returning to us on September 1st on a part-time basis. While Chief Evans will be away I have designated the following as Acting Police Chief:

Captain Mario Lugo will be Chief of Police from August 1st, 2018 through August 15th, 2018

Captain Trevor Reinhart will be Chief of Police from August 16th, 2018 through August 31st, 2018

I will be seeking Governing Body concurrence on their August 14th, 2018 meeting for this action.

If you have any questions, please let me know.

Laszlo A. Palko

Laszlo Palko
City Manager

CITY OF MANASSAS PARK - STAFF REPORT/RECOMMENDATION

AGENDA ITEM 6c

REQUESTING DEPARTMENT: Manassas Park Governing Body

MEETING DATE: August 14, 2018

SUBJECT/TOPIC Community Services Board

Latasha Simmons, Social Services Department, has expressed interest in serving on this Board. This would be a recommendation to Prince William County Board of Supervisors because they make the appointment.

FINANCIAL IMPACT: Yes: _____ No: <u>x</u>	Budgeted:	YES _____ NO <u>x</u>
	Amount:	
	Budget Line Item:	

Subsection 37.2-501A governs the makeup of community services boards. It states, in part, that

Appointments to the community services board shall be broadly representative of the community. One-third of the appointments to the board shall be individuals who are receiving or who have received services or family members of individuals who are receiving or who have received services, at least one of whom shall be an individual receiving services. One or more appointments may be nongovernmental service providers. Sheriffs or their designees also shall be appointed, when practical. No employee of the community services board or employee or board member of an organization that receives funding from any community services board shall be appointed a member of that board.

No community services board shall be composed of a majority of local government officials, elected or appointed, as members, nor shall any county or city be represented on a board by more than two officials, elected or appointed.

Based on what you have stated, being an City employee would not disqualify a person from serving unless (i) two City employees already were serving on the board, (ii) doing so would mean that the requirement for one-third of its members to be receiving or have received services or be family members of those who are or have received services could not be met, or (iii) the person is also an employee of the community services board or an employee or board member of an organization that receives funding from a community services board.

Section 37.2-502 of the Code of Virginia sets the term for each member of a community services board at three years, commencing on January 1 (or July 1 at the Governing Body's discretion) of the year of appointment.

CITY MANAGER APPROVAL: Required: <input type="checkbox"/> Not Required: <input checked="" type="checkbox"/>	<hr/> <i>Laszlo A. Palko, City Manager</i>
CITY ATTORNEY APPROVAL: Required: <input type="checkbox"/> Not Required: <input checked="" type="checkbox"/>	<hr/> <i>Dean H. Crowhurst</i>

Lana A. Conner

From: Simmons, Latasha <latasha.simmons@dss.virginia.gov>
Sent: Monday, July 16, 2018 8:34 AM
To: Randi Knights
Cc: Lana A. Conner
Subject: Re: Community Services Board

Good Morning Lana,
I am interested in representing for Manassas Park on the CSB board. Please let me know if you need any additional information.

Thanks

On Mon, Jul 16, 2018 at 8:25 AM, Knights, Randi <randi.knights@dss.virginia.gov> wrote:
Lana-I've copied Tasha on this email.

Tasha, can you please provide Lana with the requested information?

Let me know if I can help with anything.

Thanks,
Randi



Randi Knights
Director
Department of Social Services, City of Manassas Park
One Park Center Court, Manassas Park, VA 20111

Office: 703.335.8888

General Fax: 703.335.8899 Services Unit: 703-257-7927

Randi.Knights@dss.virginia.gov

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Lana A. Conner

From: JM Rishell <rishellmpcity@verizon.net>
Sent: Wednesday, May 16, 2018 9:23 AM
To: Laszlo A. Palko; Dean Crowhurst; Lana A. Conner
Cc: Jeanette Rishell; Jeanette Rishell
Subject: Informational Email from Linda Newlon

Jeanette Rishell
Mayor
City of Manassas Park
City=703-856-5019
Other=703-401-0498

From: "Newlon, Linda" <lnewlon@pwcgov.org>
Date: Wednesday, May 16, 2018 at 8:41 AM
To: Jeanette Rishell <jeanette.rishell@verizon.net>
Cc: JM Rishell <rishellmpcity@verizon.net>, JM Rishell <j.rishell@manassasparkva.gov>, Dean Sprague <dean.sprague@hotmail.com>
Subject: Community Service Board

We will certainly miss Mr. Sprague, we are sorry to see him leave us. Mr. Sprague has been a great asset to the Board.

The process for appointing a new representative from Manassas Park will be for you and your City Council to appoint a new representative from Manassas Park, a letter should then go to Chairman Corey Stewart, Prince William Board of County Supervisors requesting your new person be your City representative to the Prince William County Community Services Board. Chairman Stewart will then take your appointment to the BOCS for their approval.

One of the reasons I am telling you all this right now is because I will be retiring June 29th, as is Alan Wooten the Executive Director. Lisa Madron will be the new Executive Director and there will be a new person in my position who will be learning the process as she goes along. I just want to ensure this doesn't get overlooked with all the transitioning. Our Board does not hold meetings in July or August, therefore, hopefully you will have someone to fill that seat in the Fall.

Good luck and thank you and again thank you for appointing Mr. Sprague to our Board.

Linda Newlon
CSB Board Secretary

From: Jeanette M Rishell [<mailto:jeanette.rishell@verizon.net>]
Sent: Tuesday, May 15, 2018 10:39 PM
To: Dean Sprague <dean.sprague@hotmail.com>
Cc: Newlon, Linda <newlon@pwcgov.org>; JM Rishell <RishellMPCity@verizon.net>; J Rishell <j.rishell@manassasparkva.gov>
Subject: Re: Community Service Board

Good Evening Dean,

I am so sorry to hear that you are leaving Manassas Park and the Community Service Board, but I certainly wish you and family all the very best in your new location of Vienna.

Thank you so much for your service to the City, and for all of your efforts on behalf of those who benefit from mental health and substance abuse services.

My Best Always, Jeanette

On May 15, 2018, at 4:47 PM, Dean Sprague <dean.sprague@hotmail.com> wrote:

Mayor -- I'm going to announce my departure from the Community Service Board Thursday. We downsizing and moving to Vienna. It has been my pleasure to serve the citizens of Manassas Park over the past nine years... ensuring we get our fair share of mental health and substance abuse services.

Our house will go on the market in mid June... we expect a rather quick sale. I will remain on the board until June 30th.

Thank you and the leadership of Manassas Park for the opportunity.

Dean R. Sprague
9401 Katelyn Court
Manassas Park

Dean.Sprague@hotmail.com
(571) 330-0786

Total Control Panel

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To: l.conner@manassasparkva.gov [Remove](#) this sender from my allow list
From: rishellmpcity@verizon.net

You received this message because the sender is on your allow list.

CITY OF MANASSAS PARK - STAFF REPORT/RECOMMENDATION

REQUESTING DEPARTMENT: *City Manager*

MEETING DATE: August 14, 2018

AGENDA ITEM 8a

SUBJECT/TOPIC: *Audit Fund Balance Resolution*

BACKGROUND: In order to close out the FY 16 and FY 17 Audits, the City will need to close the gap of the historically accrued \$5M variance between the City's bank position and accounting of what should be in the bank. What this variance indicates is that the City's understanding of what its Fund Balance is/was is not accurate and is dangerously low. The Auditor will need to reduce the "Book" amounts stated for Fund Balance in order to align the City's "accounting books" with the Bank reality.

Another issue that has reduced the City's Fund Balance position has been the carrying over of unspent appropriated funds by the City Schools without a Governing Body policy framework governing this (essentially a fund balance was being carried with funds that did not exist- see below bullets for greater context). As made clear pursuant to Section 22.1-100 of the Code of Virginia, the Governing Body is the owner of any appropriated funds for the Schools that remain unspent at the end of the intended fiscal year. Following the law, the City will need to recognize in its accounting books that the School's carried over unspent appropriated funds are part of the City's Fund Balance. By doing this, and by applying City Fund Balance, the variance will be wiped out and the City will remain in a slightly positive Fund Balance position. Through a future MOU with the Schools, the City will delineate its Fund Balance in a way that supports both City and School operations.

Attached is a Resolution for Governing Body approval that eliminates the variance and allows the City to finally close the FY 16 and 17 Audits.

While not knowing about the historical variance is a multi-year accounting error, the weak fund balance position is emblematic of the overall weak financial position the City is in. The City Manager would like to clarify that the City is in this difficult financial position for a few reasons as previously discussed at the Governing Body retreat:

1. **Revenue Challenges-** all City departments usually come under their budgets on the spending side- if all individual departments would be allowed to carry over unspent appropriated funds they would have a fund balance on paper just like Schools, but the City would be in a negative fund balance position (see next bullet as to why this is so). However, revenues are not coming in as they should be (collection challenges) and overall the tax base is weak (the need for economic development). This means that the City's revenue is not sustainably supporting current spending levels (see next bullet to identify the spending culprit). The City needs to focus on collecting revenues fully and on economic development and fiscally positive residential development (especially on City land) to fix this issue.
2. **Debt-** besides a weak revenue position causing the City to have a low fund balance position despite City departments coming under budget, the City's high debt is the biggest driver of the weak Fund Balance position. As briefed before, if the City had a normal Debt to Operating Budget ratio, the City would have a multi-million dollar surplus each year based on current spending levels and the Fund Balance would be in a stronger position. The City cannot take on new General Fund debt for the next 10 years at least and needs to get control of the primary driver of debt- our facilities.
3. **Poor Financial Management-** as previously discussed the City saw a reduction in personnel due to the great recession that it has ^r_{p.21} recovered from. Proportionally, the greatest hit was

to Public Works and to City Administration (mainly finance). The lack of investment in the City's three finance departments in terms of FTE counts, training, education, and competitive salary has resulted in decreased performance and lack of financial controls. Add to this the migration to a new ERP in 2016, without a project manager and without proper data migration, and the ability to manage the City's finances were made all the more difficult if not nearly impossible. The City is taking steps to improve financial management, which should also ameliorate bullet #1 above.

While we were not the cause of these problems, we are responsible for fixing them and setting the City on a better path going forward. Our reforms so far have been paying off, but we still have a lot of work to do. We will need to press forward with proper Facility Management, Accounts Receivable Division establishment, and development efforts to survive financially to FY 23 and to thrive thereafter. The City Manager remains optimistic for our future because of the great people who work for our City and due to reforms and strategies being implemented to improve financial management and boost economic development.

STAFF RECOMMENDATION: *That the Governing Body adopt the attached Resolution authorizing the City and Auditors to reduce Fund Balance levels to their accurate positions, including returning carried unspent appropriated School Funds to the City, in order to allow the Auditor to close the FY 16 and 17 Audits.*

CITY MANAGER APPROVAL:	 Laszlo A. Palko City Manager
CITY ATTORNEY APPROVAL: Required: _____ Not Required: _____	 Dean H. Crowhurst

ATTACHMENTS: Resolution- Authorizing Accounting Book Transactions Required To Offset Historical Variance Between Actual Fund Balances And Accounting Fund Balances For The City And The City's Schools

RESOLUTION _____

**AUTHORIZING ACCOUNTING BOOK TRANSACTIONS REQUIRED TO
OFFSET HISTORICAL VARIANCE BETWEEN ACTUAL FUND BALANCES
AND ACCOUNTING FUND BALANCES FOR THE CITY AND THE CITY'S
SCHOOLS**

WHEREAS, the governing body (the "Governing Body") of the City of Manassas Park (the "City") has been informed by the City Manager that the City's auditors have determined that the City has a \$5,099,263 historical variance between what is in the City's bank accounts and what has been entered in the accounting books of the City through the end of Fiscal Year (FY) 16; and

WHEREAS, the historical variance is the result of miscommunication between the City and the Schools, poor accounting over an extended period, and the crash of the City's financial system and evacuation of City Hall due to roof replacement issues in 2016, all of which have resulted in an exaggerated City financial position; and

WHEREAS, the Manassas Park City Schools (the "Schools") have been carrying over in the Schools' accounting books funds appropriated by the Governing Body that remained unspent at the end of the intended fiscal year for use in subsequent fiscal years (the "Schools 'Fund Balance'"); and

WHEREAS, pursuant to Section 22.1-100 of the Code of Virginia, all sums derived from local funds that remain unspent at the end of any fiscal year remain part of the funds of the Governing Body for use the next year; and

WHEREAS, the Governing Body has made it a priority to close out the FY 16 and 17 audits so the City can regain its credit rating and bring the City to a stronger financial position going forward; and

WHEREAS, in order to close the FY 16 and 17 audits, the City needs to offset the historical variance by adjusting the fund balances shown in its accounting books (the "City Fund Balance"); and

WHEREAS, the Governing Body, in the spirit of cooperation and with a strong desire to support all City departments and the Schools, has tasked the City Manager with drafting a memorandum of understanding (the "MOU") with the Schools to establish a policy that will determine how the fund balance of the City will be used for City government and Schools operations for FY 19 and beyond; and

WHEREAS, the table shown below delineates the accounting book transactions that will be needed in order to correct the historical variance and close the FY 16 and FY 17 audits:

Steps to Close out FY 16 & FY 17 Audits	
Historical Variance through FY 16	\$5,099,263
Less	
Schools 'Fund Balance' through FY 15	\$2,877,805
Remaining Variance	\$2,221,458
City Fund Balance through FY 15	\$4,240,000
Less	
Remaining Variance	\$2,221,458
Remaining Variance	\$ -
Remaining City Fund Balance	\$2,018,542
Less	
Needed Schools 'Fund Balance' in FY 16	\$1,205,281
Needed Schools 'Fund Balance' in FY 17	\$ (453,970)
Remaining City Fund Balance	\$1,267,231
Total Schools 'Fund Balance' Loss	\$2,126,494
Total City Fund Balance Loss	\$2,972,769

NOW, THEREFORE, BE IT RESOLVED THAT the Governing Body hereby incorporates the foregoing Recitals and approves the following accounting book transactions to reset the Schools Fund Balance to \$0 for FY 15, FY 16, and FY 17: reduced by \$2,877,805 in FY 15, increased by \$1,205,281 in FY 16, and reduced by \$453,970 in FY 17; and

BE IT FURTHER RESOLVED THAT the City Manager and City staff are authorized to make additional adjustments to the City Fund Balance as needed to close any remaining historical variance identified by the auditors and to reflect the funds the Governing Body has previously appropriated for the Schools through the end of FY 17; and

BE IT FURTHER RESOLVED THAT the City will work with the Schools in preparing the MOU to determine how the fund balance of the City will be used for City government and Schools operations for FY 19 and beyond after the FY 18 budgets have been closed and the updated total City fund balance position (after incorporating both City and School surplus/deficits) has been determined.