

CITY OF MANASSAS PARK - STAFF REPORT/RECOMMENDATION

REQUESTING DEPARTMENT: Office of the City Manager-Project Manager

MEETING DATE: June 23, 2020

SUBJECT/TOPIC: Manassas Park City Library – HVAC Replacement

BACKGROUND

The City is currently in the process of preparing the Manassas Park City Library at Blooms Park for opening. The planned minor renovation of the interior of the building remains on schedule for completion and City staff is in the process of installing furniture and equipment preparing to open the facility to the public.

The City Facility Manager has completed an inspection of the current Heating and Air Conditioning Units that had not been operating properly. It was, noted that three of the four HVAC Units are not operational. The units are unable to properly maintain efficiency and service the building.

Three of the HVAC Units are original to the facility and exceed 25 years in age, originally installed back in 1995. Given the poor condition of the current units, staff has identified a need and is recommending replacing three of the four units.

The replacement of all three 25-year-old HVAC systems will address the operational needs of the Library, and allow the facility to open to the public within the next several weeks. Unfortunately, this replacement will require an unanticipated cost of approximately \$19,995.

Specifically, the granting of authorization by the Governing Body for the City Manager and staff to replace the HVAC system will allow us to maintain day-to-day operations and successfully open the facility to the public within a timely manner.

Photos of aging HVAC Units attached below:

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| FINANCIAL IMPACT: Not to exceed \$19,995 | Budgeted: | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> |
| | Amount Budgeted: | \$275,000 |
| | Amount Spent: | \$57,000 |
| | Amount Requested: | \$19,995 |
| | Budget Line Item: | 302-94100-0278-00-00-00 Blooms Park Facilities Improvements |

STAFF RECOMMENDATION:

That the Governing Body authorize the City Manager and Staff to replace the aging HVAC Units at the Blooms Park Library Facility, at a cost not to exceed \$19,995.

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| CITY MANAGER APPROVAL: | <i>Laszlo Palko</i> _____ Laszlo A. Palko |
| CITY ATTORNEY APPROVAL: Required: _____ Not Required: _____ | _____ Dean H. Crowhurst |

ATTACHMENTS:

