

OFFICIAL MINUTES OF THE REGULAR MEETING OF THE MANASSAS PARK GOVERNING BODY HELD ON TUESDAY, APRIL 17, 2012 AT 7:00 PM AT MANASSAS PARK CITY HALL, ONE PARK CENTER COURT, MANASSAS PARK, VIRGINIA

**1. Roll Call:** Frank Jones, Mayor  
Bryan E. Polk, Vice Mayor  
William J. Treuting, Jr.  
Keith Miller  
Suhans Naddoni  
Preston Banks  
Brian Leeper

**Absent:** None

**Staff Present:** Lana A. Conner, City Clerk  
James Zumwalt, City Manager

**1. Approval of Agenda:**

**MOTION:** Councilmember Naddoni moved to approve the Agenda with following amendments:  
7a. Carry over until May 1, 2012 agenda. 6c. Add Proclamation: Child Abuse Month: April 11. There was not a need for a closed meeting.  
**SECOND:** Councilmember Treuting  
**VOTE:** Unanimously passed

- 2. Moment of Silence/Pledge of Allegiance:** Councilmember Naddoni
- 3. Citizens Time:** No citizens were present.
- 4. Recognitions:** None
- 5. Presentations:**
- 5a. Presentation of FY2013 School Board Budget: Dr. Bruce McDade, Superintendent of Schools and Krista Kelly, Finance Director:**

The Mayor commended the Superintendent of Schools in his timing of a fire drill for the schools so that the students could watch the fly over of the space shuttle coming into Dulles.

Copy of presentation made part of the packet:  
Total Budget: \$33,925,000, Federal Grants & Operations \$32,500,000 (increase left in contingency, final state budget by program, enrollment projection review), Employee raises 2% (Dr. McDade was adamant that a raise be placed in budget for all employees with the exception of the Superintendent, Virginia Retirement System Employer contribution increased 5.33%, Bus lease-purchase: continue with replacement of buses (two buses) Increased fuel and related expenses, Food Service - \$1,420,000 (USDA mandated increase in paid lunch price: Slight increase in lunch prices next year), Medical Trust \$6,000

Krista Kelly, Director of Finance:  
VRS legislation: Beginning July 1, 2012, the Governor mandated that the 5% VRS contribution be passed on to the employees and the division must provide an equivalent pay raise to their employees. The school system plans to phase that in at 1% a year until 2015. That would be on top of the 2% they are planning to do. The cost to the division is approximately \$50,000 per percentage point at this time. The full five percent requirements must be passed on to new hires or rehires as of July 1, 2012. That does not impact the schools in a financial sense other than administrative portion.

The Mayor stated his correspondence with the Governor led him to believe that is his proposed amendment to the bill that was sent back but the legislature has to operate in their session. Otherwise we are stuck with the lump sum. Ms. Kelly stated the original bill provided for two different operations for the School Board versus local government. Her understanding was local government was trying to get the bill to provide the same phase in opportunity for local government as was provided for School Board. The Mayor stated we want to make sure we understand what that final text is on that bill. Ms. Kelly stated we don't know for sure but it looks like this legislation is pushing forward for the 1% for the School Boards.

Other considerations: City funding is fixed. Continued decline in federal funding. This is not just the loss of the state fiscal stabilization fund and the ending federal jobs fund. They have had their title money cut in several categories throughout this year and projected for next year a further decline. House Bill 1300 and 1301 was defeated in the Senate so state does not have an approved budget.

State budget not finalized (house proposes City proposed increase in funding would be \$100,000, and senate proposes increased funding of \$500,000). Schools are hoping there will be a middle ground on the proposed funding. Majority of funding earmarked to specific programs and must be used only for those programs.

Enrollment increases: Schools were not expecting significant changes. Kindergarten classes increased (over 300 students) this year with the unexpected arrival of 80 new kindergartener students. That could happen next year. As of March 31<sup>st</sup>, ADM projects were about 30 students higher than expected.

Michael Wine, Chairman of School Board: These are their best guess estimates without an approved state budget. Administration will review priorities until allocations are finalized and make their best judgments the best they can at this time.

Dr. McDade stated they are very concerned about the instability of federal programs funds especially funding for Programs such as ESL program, and Title I programs. Over 50% of their students qualify for free or reduced price lunches.

The Mayor stated with elections this year it is very likely we are not going to see any major budget enactment until past the election. Dr. McDade stated they are trying not to tie Obama dollars to specific positions. That has been the folly in other school systems who tied those funds to jobs. When the money dries up those jobs are gone.

Staff will watch this situation and report back on any major changes that may affect the city and schools.

Dr. McDade stated the increase in prices for USDA does not affect the free and reduce program. Dr. McDade stated the school system was mandated to raise the cost of lunches. The Mayor asked the City Manager and School Superintendent to schedule a joint meeting of the two bodies with emphasis on what they will do facing budgets moving forward.

**5b. Utility Budget Video: James Zumwalt, City Manager and Jay Johnson, Public Works Director:**

Copy of presentation made part of the packet.

The impact of the proposed rate adjustment to the average residential consumers will be a little more than \$1/day. Residential customers with the smallest water use will see an increase of less than \$1/day. Commercial customers will see a 32% increase.

The Governing Body will hold a Town Meeting on Tuesday, April 24, 2012 to meet with the citizens and give them a chance to discuss the water & sewer rate structures as proposed by Governing Body and ask questions they have about this increase.

**6. Consent Agenda:**

**6a. Approval of Minutes of April 3, 2012**

**6b. Resolution \_\_\_\_\_ Adoption NOVA Regional Hazard Mitigation Plan**

**6c. Proclamation: Child Abuse Month: April**

MOTION: Councilmember Miller moved to approve as presented.

SECOND: Councilmember Leeper

VOTE: Yes: Miller, Leeper, Banks, Naddoni, Polk, Treuting, Jones

**7. Unfinished Business:**

**7a. Finance Software Approval of Contract:**

This item was carried over to the May 1, 2012 meeting.

**8. New Business: No New Business**

**9. Manager's Report:**

The city is looking at the possibility of contracting for replacement for City Assessor.

They will send out a Request for Qualifications to look at contractors.

Tax Rate Public Hearing is scheduled May 1, 2012 and May 15, 2012

Hazardous Waste Day will be held Saturday April 21, 2012

**10. After Meeting Workshop: Commercial Real Estate and Development Workshop: Terry Caniford, Linda Decker:**

The Mayor closed the regular meeting at 7:40 pm and Governing Body went into a Workshop.

11. **Closed Meeting State Code of Virginia Freedom of Information Act Section 2.2- 3711a of the Code of Virginia**
12. **Return to Open Session**
13. **Certification & Action out of Closed Meeting if Necessary**

There was not a need for a closed meeting.

14. **Adjournment: 7:40 pm:**

The Mayor adjourned the meeting at 7:40 pm.

Approved May 1, 2012

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Frank Jones, Mayor

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Lana A Conner