

**Agenda Action Form**  
**City of Manassas Park Governing Body**

ITEM

Meeting Date: April 3, 2012

Short Title: Finance Software Approval of Contract

Ordinance    Resolution    Motion    Workshop Briefing

Staff Work By: Karen Spence, Dean Crowhurst

Presentation By: Karen Spence, Dean Crowhurst

**Background Information:**

Phase 1 of our financial software was successfully implemented in 2008 for both the City and Schools. The general ledger, payroll and human resources, and accounts payable were the modules of Phase I.

Phase II of the financial software includes the modules for cash receipting, utility billing, permitting, planning & zoning, real estate assessing, billing, tracking and public presentation, personal property, business licensing, and general billing. The recommended Tyler software will replace the Bright software which was installed in 1988. The Tyler software has been demonstrated for all involved departments. The efficiencies and risk of not going forward far outweigh the risks of keeping the Bright system.

On February 7 the Governing Body reviewed staff's recommendation, agreed to proceed with the Tyler software and instructed staff to bring the contract back for approval after the City attorney had finalized it.

Tyler and City staff will establish an implementation schedule as soon as the contract is approved.

Goal:    Economic Development    Financial Improvement    Infrastructure & Transportation  
           Safe City    Citizen Service & Communications

Funds Available: Not exceed costs including assessing software and a reserve for extra training totals \$298,750. Funds are in the FY2012 and FY2013 Capital budget.

Staff Recommendation: Approve contract to purchase Tyler Financial Software.

Attachments:       Contract  
                          February 7 PowerPoint Presentation

Department Head

City Manager



3199 Klepinger Road  
Dayton, Ohio 45406

P: 800.800.2581  
F: 937.278.3711

[www.tylertech.com](http://www.tylertech.com)

February 9, 2012

Ms. Karen Spence  
Finance Department  
Manassas Park, Virginia

**RE: Estimate for Computer-Assisted Mass Appraisal (CAMA) System**

Dear Ms. Spence:

Tyler Technologies, Inc. (Tyler Technologies) is pleased to respond to the City of Manassas Park's request for an estimate for a new Computer-Assisted Mass Appraisal (CAMA) System. The attached estimate will summarize our Univers/Landisc software and services Tyler Technologies will provide, including:

- -Univers/Landisc software applications
- -Implementation of software and services
- -Training on, and support of, provided software and services

We would be happy to discuss a more detailed scope of work and to meet and discuss our approach in more detail.

• Univers/Landisc License -	\$ 5,400
• Univers/Landisc Install and Training -	\$ 7,000
• 3 <sup>rd</sup> Party Product -	\$ 1,100
• Univers/Landisc Support -	\$10,000
• Conversion/ Upload	\$ 2,000
• <b>Total Cost -</b>	<b>\$25,500</b>

If you have any questions related to this, please feel free to contact me directly:

Steve Crysel  
Senior Account Executive  
800-800-2581, ext.1617  
[Steve.Crysel@tylertech.com](mailto:Steve.Crysel@tylertech.com)

Respectfully submitted,

W. Steven Crysel  
Senior Account Executive



**Quoted By:** Gia Davis  
**Date:** 03/31/2012  
**Quote Expiration:** 00/00/n/a  
**Quote Name:** City of Manassas Park  
**Quote Number:** 23199

**Sales Quotation For:**

Ms. Karen Spence  
 City of Manassas Park  
 One Park Center Court  
 Manassas Park, VA 20111-2395

**Phone:** (703) 361-3201  
**Fax:** (703) 335-0053  
**Email:** k.spence@manassasparkva.gov

**Tyler Software & Related Services**

Description	License	Impl. Days	Impl. Cost	Consulting Days	Consulting Cost	Data Conversion	Module Total	Year One Maintenance
Accounting/GL/BG/AP	\$11,500	5 @ \$1,175	\$5,875	1 @ \$1,275	\$1,275	\$2,000	\$20,650	n/a
Animal License	\$1,650	2 @ \$1,175	\$2,350	n/a	n/a	n/a	\$4,000	\$413
CAMA Bridge	\$3,300	1 @ \$1,175	\$1,175	n/a	n/a	n/a	\$4,475	\$825
Citizen Self Service (client hosted)	\$3,850	1 @ \$1,175	\$1,175	n/a	n/a	n/a	\$5,025	\$693
Optional Additional Training -	n/a	10 @ \$1,175	\$11,750	n/a	n/a	n/a	\$11,750	n/a
Maplink GIS Integration	\$2,750	1 @ \$1,175	\$1,175	n/a	n/a	n/a	\$3,925	\$495
OS/DBA Contract Services	n/a	n/a	n/a	n/a	n/a	n/a	n/a	\$4,195
Role Tailored Dashboard	\$2,750	1 @ \$1,175	\$1,175	1 @ \$1,275	\$1,275	n/a	\$5,200	\$495
TCM SE	\$9,000	4 @ \$1,175	\$4,700	n/a	n/a	n/a	\$13,700	\$1,620
Tyler Cashiering	\$6,000	2 @ \$1,175	\$2,350	n/a	n/a	n/a	\$8,350	\$1,080
Tyler GoDocs	\$2,500	n/a	n/a	n/a	n/a	n/a	\$2,500	n/a
UB Interface	\$2,750	1 @ \$1,175	\$1,175	1 @ \$1,275	\$1,275	n/a	\$5,200	\$495
VA Income Tax	\$1,650	1 @ \$1,175	\$1,175	1 @ \$1,275	\$1,275	n/a	\$4,100	\$297

## Tyler Software & Related Services

Description	License	Impl. Days	Impl. Cost	Consulting Days	Consulting Cost	Data Conversion	Module Total	Year One Maintenance
Workflow Revenue	n/a	1 @ \$1,175	\$1,175	n/a	n/a	n/a	\$1,175	n/a
Sub-Total:	\$96,850		\$106,925		\$20,400	\$41,900	\$266,075	\$25,975
Less Discount:	\$39,054						\$39,054	\$16,780
<b>TOTAL:</b>	<b>\$57,796</b>	<b>91</b>	<b>\$106,925</b>	<b>16</b>	<b>\$20,400</b>	<b>\$41,900</b>	<b>\$227,021</b>	<b>\$9,195</b>

## Other Services

Description	Quantity	Unit Price	Extended Price
Enhancement - DMV Interface	6	\$1,100	\$6,600
Project Planning Services - B	1	\$3,000	\$3,000
Tyler Forms General Billing Library - B	1	\$1,200	\$1,200
Tyler Forms Processing - Configuration - B	2	\$1,000	\$2,000
Tyler Forms Utility Billing Library - B	1	\$3,000	\$3,000
<b>TOTAL:</b>			<b>\$27,100</b>

## Conversion

Description	Price
AC Standard COA	\$2,000
BL Std Master	\$3,500
Permits and Code Enforcement - Option 2	\$2,000
Permits and Code Enforcement - Standard	\$2,000
Utility Billing - Option 1 Services	\$2,500
Utility Billing - Option 3 Consumption History	\$2,000