

**Report to Governing Body
January 19, 2010**

Department: Public Works
Author/Presenter: Kathleen Gammell, 703-335-8840
Subject: Procurement of Salt to replenish that used during the last two snow and ice events
Issue: Staff is requesting that the Governing Body ratify the Public Work's Director's actions with regard to the purchase of 191 tons of salt at a cost of \$17,370.

Background: The snow storm in late December 2009 depleted the storage of salt in the salt shed. While there was still a small supply of salt in the storage facility, an ice storm was forecast in early January of such a magnitude that staff were concerned there would not be enough salt to ensure the roadways in Manassas Park would be safe.

Staff contacted the City Manager and advised that we needed to immediately purchase about 200 tons of salt to bring salt storage up to a level of half the capacity of the storage building at a cost of about \$18,000. Staff requested permission to go forward with the purchase with the understanding that the Governing Body would need to ratify the purchase at the soonest public meeting following the purchase.

Recommendation: Staff recommends that the Governing Body ratify the Public Works Director's action to purchase 191 tons of salt at a cost of \$17,370 to ensure the City was prepared to properly clear City roads for the ice storm.

Review:

City Business License:	<u>No</u>	Date: January 14, 2010
Prepared by:	<u>Kathleen Gammell</u>	Date: January 14, 2010
Reviewed by:	<u>City Engineer(s)</u>	Date: _____
Approved by City Attorney:	_____	Date: _____
Approved by City Manager:	<u><i>Marcus [Signature]</i></u>	Date: 1/14/10