

Regular Business Meeting
October 20, 2009

AGENDA ITEM

9
1/14/10

Subject: Extension of HDR Agreement

Issue: The Current HDR Agreement was extended on Friday, January 8, 2010.

Background:

- HDR has a consultant services Agreement with the City of Manassas Park.
- The Agreement call for annual renewals on or before January 8 of each year.
- The Governing Body authorized the City Manager to execute the extension annually.
- HDR continues to provide service to the City on the Parks and Recreation Facility.

Discussion:

- The City Manager has extended the HDR Agreement on Friday, January 8, 2010.
- HDRs rates have not changed.
- HDRs rates are with this agenda item.

Alternatives:

- None.

Recommendation:

- Receive and file.
- **Pros:**
None.
- **Cons:**
None.

Cost: Budget based on agreed upon rates

Coordination:

- City Manager
- Finance Director
- City Attorney

City Business License: YES NO Not Applicable

Prepared by: Mercy Park Date 01-12-10

Reviewed by: _____ Date _____

Approved by City Attorney: [Signature] Date 1/14/10

Approved by City Manager: Mercy Park Date 01-12-10



CITY OF MANASSAS PARK

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Mayor:
Frank Jones

Vice Mayor:
Bryan E. Polk

Council Members:
Michael R. Bunner
Fran D. Kassinger
Keith D. Miller
Suhas Naddoni
Bill Treuting

City Manager:
Mercury T. Payton

January 8, 2010

Mr. Rodger Solomon
Senior Project Manager
HDR, Inc.
1101 King Street
Suite 400
Alexandria, VA 22314-2944

VIA ELECTRONIC COPY AND CERTIFIED US MAIL

Dear Mr. Solomon,

I am in receipt of the new fee schedule (a copy of which is attached) proposed by HDR, Inc. ("HDR") for performance of consulting services for the City pursuant to the Consultant Services Agreement between the City and HDR dated January 9, 2007, as amended (the "Agreement"). The new fee schedule is acceptable to the City. Accordingly, on behalf of the City, and pursuant to Section 2 of the Agreement, I hereby authorize an extension of the Term (as defined in the Agreement) of the Agreement for one additional year effective January 9, 2010.

Please let me know if you have any questions or concerns.

Sincerely,

Mercury T. Payton
City Manager

Attachments: HDR Fee Schedule

C: Gary Fields, Finance Director
Catherine Morretta, Parks and Recreation Director
Vanessa Watson, Planning and Zoning Director
Kathy Gammell, Public Works Director
Dean Crowhurst, City Attorney



2010 Fee Schedule

Hourly Rates

The rates to the right are effective through December 31, 2010.
This information is confidential.

Reimbursable Expenses

Reimbursable expenses shall be invoiced at cost plus a multiple of 1.1 times the actual costs incurred in providing the services to the City. Reimbursable expenses may include, without limitation: non-local travel, including airline ticket fares, lodging, transportation and meals associated with performing duties for the City under this agreement. Also included are expenses for handling, shipping, mailing, courier and express delivery; reproduction of materials and documents; equipment rental; computer software and hardware purchased and delivered to the City upon completion of these services; and fees paid to consultants or subcontractors retained with authorization from the City.

Management:

Principal	\$300.76
Project Manager / Programmer	\$195.45

Consultants:

Economic Development Specialist	\$234.72
Constructability Specialist	\$193.35
Cost Consultant	\$167.33
Consultant	\$137.67

Infrastructure:

Senior Water Treatment Engineer	\$248.64
Senior Wastewater Engineer	\$207.62
Senior Transportation Engineer	\$191.44
Senior Environmental Scientist	\$165.90
Drainage Engineer	\$155.99
Transportation Engineer	\$140.70
Site Civil Engineer	\$138.42
Civil Drafter	\$109.24

Architecture / Planning:

Principal Architect, Sr.	\$289.22
Principal Architect	\$246.98
Project Architect - Designer	\$205.64
Project Architect, Sr.	\$176.45
Spec Writer, Sr.	\$171.16
Landscape Architect	\$163.86
Security Specialist	\$153.70
Community Planner	\$151.52
Project Architect	\$158.79
Architect	\$103.45
Planner	\$101.80
Architect Drafter	\$99.80
Architect Intern	\$72.19

Structural:

Sr. Structural Engineer	\$160.66
Structural Engineer	\$138.84

Electrical:

Sr. Electrical Engineer	\$198.00
Electrical Engineer / Drafter	\$160.63
Electrical Drafter	\$118.68

Mechanical:

Sr. Mechanical Engineer	\$198.00
Mechanical Engineer – Fire Protection	\$198.47
Mechanical Engineer	\$163.64
Mechanical Coordinator	\$107.89

Office Services:

Graphics	\$106.28
Senior Clerical / Administrator	\$75.78