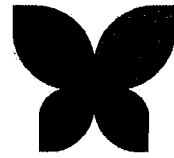




**COUNTY OF PRINCE WILLIAM
COMMUNITY SERVICES BOARD**

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Manassas, Virginia 20109-2892
(703) 792-7705 Metro 631-1703 Ext. 7705
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....where change is possible

Thomas J. DeWispelaere
Chairman

Tom Geib
Executive Director

July 28, 2010

TO: Members, Manassas Park City Council

FROM: Tom Geib
Executive Director

THRU: xx

RE: Approve the Fiscal Year 2011 State Performance Contract for Submission to the Department of Behavioral Health and Developmental Services

I. Background in chronological order is as follows:

A. History of State Contracts - The Virginia Department of Behavioral Health and Developmental Services (DBHDS), formally the Department of Mental Health, Mental Retardation and Substance Abuse Services (DMHMRSAS), have contracted with localities for approximately 20 years. The Contract stipulates:

- How service dollars will be spent.
- Which clients should be served (mental health, mental retardation, substance abuse).
- How many "units" (hours/days) of service should be delivered for dollars spent.
- State and Federal laws and regulations require Community Services Boards (CSB) to comply with regulations such as Human Rights, Continuity of Care Guidelines, Drug Free Workplace and others.

B. State Contract Review and Approval Process - The Fiscal Year 2011 State Performance Contract Review and Approval Process is as follows:

The Vision of the Prince William County Community Services Board is:

"We will be a creative and responsive leader for Behavioral Healthcare in partnership with the Greater Prince William Community to promote an excellent place in which to live, work, invest and grow."

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1. Public Comment - There is a 30-day Public Comment period. Copies of the Budget and Contract have been made available to the public in the lobbies of the Prince William County Community Services Board (PWCCSB) offices. No comments were received.
2. PWCCSB Approval – On May 20, 2010 the PWCCSB reviewed, approved for submission the Contract to the Commissioner. On July 15, 2010 the PWCCSB by consensus approved requesting approval by the Board of County Supervisors (BOCS).
3. BOCS Approval – On August 3, 2010 the BOCS will meet to approve submission of the Fiscal Year 2011 State Performance Contract to the Department of Behavioral Health and Developmental Services.
4. Approvals by the City Councils -The Councils of Manassas City and Manassas Park City have until September 30, 2010 to review and adopt the Contract.

II. Current Situation is as follows:

- A. PWCCSB Request Approval – On July 15, 2010 the PWCCSB approved by consensus to request approval of the Contract by the Councils of Manassas City and Manassas Park City for its final submission on September 30, 2010.
- B. City Council Action Requested – The PWCCSB requests that action be taken by the Council of Manassas Park City to approve the Fiscal Year 2011 State Performance Contract for submission to the Department of Behavioral Health and Developmental Services.

III. Issues in order of importance are as follows:

- A. Fiscal Impact: What is the fiscal impact?
- B. Service Levels/Policy Impact: Will clients served and units of service increase?
- C. Legal Issues: Are there legal issues that need to be addressed?
- D. Timing: What is the time line for decision making?
- E. Personnel Impact: What is the personnel impact?

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IV. Alternatives in order of feasibility are:

- A. Approve the Fiscal Year 2011 State Performance Contract for Submission to the Department of Behavioral Health and Developmental Services.
1. Fiscal Impact - The State Performance Contract must be approved by September 30, 2010 in order to continue receiving funding from and administered by the State. There are no new local general revenues required with this action.
 2. Service Levels/Policy Impacts - There are no service level impacts resulting with the approval of the State Performance Contract.

 3. Legal Issues are as follows –
 - a. Approval by PWCCSB and Jurisdictions – In order to apply for the receipt of State funds from the DBHDS the PWCCSB must meet all the requirements of Va. Code 37.2-508 which includes approval by the PWCCSB, the BOCS and the Councils of Manassas City and Manassas Park City is also required prior to submission by September 30, 2010.
 - b. Review by County Attorney’s Office – Review of the contract has been completed and there were no legal issues found.
 4. Timing Issues – Approval of the FY 2010 State Performance Contract by the Cities of Manassas and Manassas Park must be obtained and submitted by September 30, 2010.
 5. Personnel Impacts – There are no personnel impacts as a result of approving the State Performance Contract.
- B. Take No Action.
1. Fiscal Impact - Without a contract approved by the jurisdictions all State and Federal funding would cease.
 2. Service Level Impact - Service levels would be unable to be obtained without State and Federal funding.

3. Legal Issues - The PWCCSB will not have a Fiscal Year 2011 Performance Contract with the DBHDS and will therefore be subject to the contractual conditions of the Performance Contract termination.
4. Timing - Missing deadlines established in the Performance Contract exposes the PWCCSB to a delay of payments and possible contract termination.
5. Personnel Impact – Without State and Federal funding it would be necessary to reduce personnel.

V. Recommendation is that the Council of Manassas Park City concur with Alternative A and approve the attached Resolution.

Community Services: Tom Geib, Executive Director

Phone: 703-792-7894

MOTION:

**August 17, 2010
Regular Meeting
Res. No.**

SECOND:

**RE: APPROVE THE FISCAL YEAR 2011 STATE PERFORMANCE
CONTRACT FOR SUBMISSION TO THE DEPARTMENT OF
BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES**

ACTION:

WHEREAS, the Virginia Department of Behavioral Health and Developmental Services, formally know as the Virginia Department of Mental Health, Mental Retardation and Substance Abuse Services, and the Virginia Association of Community Services Boards have satisfactorily negotiated a new Performance Contract for Fiscal Year 2011; and

WHEREAS, the Prince William County Community Services Board must have an approved State Performance Contract with the Virginia Department of Behavioral Health and Developmental Services in order to continue receiving State and Federal funding being held;

NOW, THEREFORE, BE IT RESOLVED that Manassas Park City Council does hereby approve the Fiscal Year 2011 State Performance Contract for submission to the Department of Behavioral Health and Developmental Services.

Mayor Frank Jones
On behalf of the City Council
Of Manassas Park, Virginia

ATTEST:

Lana Conner City Clerk

Vote:

Ayes:

Nays:

Absent from Vote:

Absent from Meeting: