

Governing Body Agenda Item

Name/Department: Parks and Recreation

Meeting Month: December 9, 2010

Meeting Week:

(Week 1) Business Meeting/Consent

(Week 3) Regular Meeting/Consent X

Time Sensitive? Yes No

Topic: Preventative maintenance Service Agreement for FitRepairsNVA

Brief Summary of Topic: The Department of Parks and Recreation is requesting authorization to extend the preventative maintenance service agreement for the wellness center cardiovascular equipment and weight machines for an additional year. The terms of the agreement and the fees for these services remain at the current fees of \$475.00 per quarter. These fees have been provided for in the FY 11 budget.

Thank you for your consideration.

**Governing Body Consent Agenda
December 14, 2010**

Subject: Marketing and graphic design services

Issue: The Department of Parks and Recreation is requesting authorization to extend the preventative maintenance contract for the wellness center equipment for one additional calendar year.

Background:

- The current contract terminates December 31, 2010.
- The original term was one year.
- The preventative maintenance ensures that all of the fitness equipment is maintained in effort to prolong the life of the equipment and to provide a safe exercising environment for our patrons.
- The cost of the fitness equipment was \$100,000.00. A preventative maintenance program serves to protect this investment.

Discussion:

- The service provided by FitRepairs has been responsive and efficient.

Recommendation:

- Authorize the Department to extend the preventative maintenance contract for an additional calendar year commencing on January 1, 2011 in the amount of \$1900.00 (annualized).
- Pros: Allows the continuation of a successful operation and continues to provide uninterrupted service to the citizens.
- Cons: None at this time.
- Cost: TBD

Alternatives:

- Do not authorize the extension and run the risk of costly repairs that may not be covered within the terms of the warranty.

Coordination:

- Parks and Recreation Department

Attachments:

- Addendum

City Business License: YES NO **Not Applicable**

Prepared by: Catherine Morretta Date 12/09/10

Reviewed by: _____ Date _____

Approved by City Attorney: _____ Date _____

Approved by City Manager: _____ Date _____

M & E Services Inc.
dba FitRepairsNVA
9217 Placid Street
Manassas VA 20110

Head Quarters
PO BOX 2507
Chester VA 23831-9998

ADDENDUM

This is a addendum for the Preventative Maintenance Service Agreement for January 1, 2011 between City of Manassas 99 Adams Street, Manassas Park VA 20111 and FitRepairsNVA.

To extend the PM Service agreement Starting January 1 2011 and ending on December 31, 2011.

The Agreement price will stay the same as per the January 1 2010 for Four Hundred and Seventy-Five Dollars (\$475.00) every (3) three months per visit for Work performed.

Customer

Date _____

SIGN BY _____

PRINT _____

TITLE _____

FitRepairsNVA

DATE _____

BY: _____

PRINT _____

TITLE _____

