



City of Manassas Park

Department of Public Works and Community Development
One Park Center Court, Manassas Park, VA 20111
703-335-8815

Temporary Activity Permit Application

Please print clearly.

FEE: \$125.00

Applicant Information:

Applicant Name: _____		
Telephone: (____) _____	Email Address: _____	
Address: _____		
City: _____	State: _____	ZIP Code: _____

Temporary Use Information:

Site Address: _____ Manassas Park, Virginia 20111
Temporary Activity Dates: _____
Temporary Activity Times: _____
Temporary Activity Description: _____

Please provide a map and provisions for the following:

<input type="checkbox"/> Location map, including site specific details	<input type="checkbox"/> Adequate off-street parking
<input type="checkbox"/> Adequate automobile and pedestrian traffic flow	<input type="checkbox"/> Adequate lighting and ventilation
<input type="checkbox"/> Adequate lot access for fire and police protection	

Submission of application must occur a MINIMUM OF TEN (10) WORKING DAYS IN ADVANCE of the event. Only complete applications will be processed. A clean-up deposit bond is required at the time of permit approval. The amount will be determined on a case-by-case basis.

By signing below, I acknowledge that information in this application is accurate, true and correct to the best of my knowledge and belief. I have read Section 31.56 of the Manassas Park Zoning Ordinance and hereby agree to abide by the provisions of the aforesaid section and temporary activity permit.

Signature of Applicant: _____ Date: _____

Approved, in accordance with attached documentation Date: _____

Zoning Administrator: _____

<u>Office Use Only:</u>	
Tax Map Number: _____	Acreage/Square Footage: _____
Building Inspections: _____	Date: _____
Fire Marshal: _____	Date: _____